

		Mon	Tue	Wed	Thu	Fri
<b>March 2020</b>	<b>2</b>		<b>3</b> <b>Resume/Interviewing/ Negotiating Workshop</b> 9:00 – 12:00 LHH office	<b>4</b> <b>Job Search Work Team</b> 10:00 – 11:00 LHH office	<b>5</b> <b>Maximize LinkedIn Workshop</b> (bring laptop) 10:00 – 12:00 LHH office	<b>6</b> <b>Job Fair (Sat.) March 7<sup>th</sup></b> 1-4 pm Main Library – William F. Hayes Auditorium - Boise
	<b>9</b>		<b>10</b>	<b>11</b> <b>Job Search Work Team</b> 10:00 – 11:00 LHH office ----- <b>Idaho Job &amp; Career Fair</b> 10:00-2:00 Ford Idaho Ctr	<b>12</b>	<b>13</b>
	<b>16</b>		<b>17</b> <b>Resume/Interviewing/ Negotiating Workshop</b> 9:00 – 12:00 LHH office	<b>18</b> <b>Job Search Work Team</b> 10:00 – 11:00 LHH office ----- <b>Entrepreneurship WS</b> 11:00 – 12:00 LHH office	<b>19</b> <b>LHH National Virtual Career Fair</b> <b>Spring Job Jam</b> 9:00 - 1:00 ----- <b>Maximize LinkedIn Workshop</b> LHH office (bring laptop) 9:00-11:00	<b>20</b>
	<b>23</b>		<b>24</b> <b>Job Search Strategy Workshop</b> 10:00 – 11:30 LHH office	<b>25</b> <b>Job Search Work Team</b> 10:00 – 11:00 LHH office ----- <b>Non-Profit Workshop</b> 11:00 – 12:00 LHH Office	<b>26</b>	<b>27</b>
	<b>30</b>		<b>31</b>	<b>RSVP for all LHH Events (in Red) except JSWT</b> <a href="mailto:Chip.Browndyke@lhh.com">Chip.Browndyke@lhh.com</a> or <a href="mailto:Robbin.Bond@lhh.com">Robbin.Bond@lhh.com</a> <b>(208) 338-6586</b> <b>Any events all black are non-LHH</b>		

## Event Details

**Job Search Work Team – no RSVP needed to attend** – Network with other LHH clients and share leads, victories, concerns and best practices. The more, the merrier, so join us! Regular attendance is encouraged to get the most out of these meetings!

**Resume/Interviewing/Negotiating** – You will not only be exposed to the latest in resume writing, we'll also cover all aspects of the interviewing and negotiating processes—questions to be prepared to answer, questions to ask, what to wear, what to negotiate, and preparing your negotiating script. Role playing exercises will give you the opportunity to practice your interviewing and negotiating skills. A great starting point for your job search.

**Maximize LinkedIn** – You know you need a presence on LinkedIn but have no idea how to start. Or maybe you have a profile but are not sure that you are using it to its full potential. This session will focus on maximizing LinkedIn and making it really work for you.

**Job Search Strategy** – Networking is not big crowds and loud voices nor cold calling strangers. Come learn how to lead an information gathering agenda and how to communicate with hiring managers. Also, learn the importance of targeting companies and how to develop a plan to market yourself.

**LHH National VCF – Spring Job Jam** - This is a national virtual networking event and career fair. You'll have the opportunity to meet hiring managers who are looking to fill open positions. Register through the Learning Center in the Career Resource Network.

**Entrepreneurship** – General discussion on starting your own business and resources available.

**Non-Profit** – Learn how to connect with non-profits for FT, PT or volunteer opportunities.

**If you have not already, please request to join our LinkedIn Group by copying the link below into your browser**

<https://www.linkedin.com/groups/1856356/>

**For additional Resources - go to our regional website - <http://ocmlhh.com/>**

## LHH Virtual Career Fair

# Register today—to meet recruiters and hiring managers

Attend this event to connect with hiring managers and prospective employers looking to hire talent like you!

Our virtual events are a convenient and effective way to expand your network and find new opportunities at top organizations across the United States.

### LHH Virtual Career Fairs include

- ▶ Effortless connections to recruiters and hiring managers
- ▶ Access to important recruitment information about participating employers
- ▶ Valuable insights about the roles and open jobs in top organizations

### Who's eligible to attend

- ▶ Virtual Career Fairs are open exclusively active LHH candidates

### Event details

Event: LHH Spring Job Jam

Date: March 19, 2020

Time: 12p-4p ET (9a-1p PT)



**Register today**

RSVP via the Learning Center on the Career Resource Network

### Participating Exhibitors

Allegheny Technologies  
Amazon  
BASF Corporation  
Charles Schwab  
Chase  
Collins Aerospace  
Concentrix  
Discover Financial  
Fifth Third Bancorp  
GlaxoSmithKline  
Great Lakes Water  
Hapag-Lloyd  
Honeywell  
HSBC Finance  
Intel  
Kellogg Company  
Logicalis, Inc.  
Massachusetts Mutual  
NTT DATA  
Office Depot  
Pfizer Inc.  
Sage Software  
St. Jude Children's Hospital  
Starkey Hearing Technologies  
State Farm  
The Nature's Bounty Co.  
Zones

# Registration for: Spring Job Jam 2020 - Thursday, March 19<sup>th</sup>

Please join us for **LHH Spring Job Jam 2020**, featuring [national employers](#) with a variety of job openings (i.e. HR, Finance, Engineering, R&D, Marketing, IT, etc.) in the U.S.

## LHH Virtual Career Fair & Networking Event

Thursday, March 19, 2020

12:00pm-4:00pm Eastern (9:00am – 1:00pm Pacific)

### To RSVP:

- Sign in via this link: [Career Resource Network \(CRN\)](#)
- In search box, enter: **Virtual Career Fair**
- Select the “**Register**” button to the right of the session
  1. Prep sessions titled: “HOW TO PREPARE FOR A VIRTUAL CAREER FAIR”
  2. Live event titled: “Virtual Career Fair – Spring Job Jam 2020”

The screenshot shows the LHH Learning Center search results for 'virtual career fair'. The search bar contains 'virtual career fair'. The results are displayed in a table with columns for Webinars, Date, and a Register button. The results include several 'HOW TO PREPARE FOR A VIRTUAL CAREER FAIR' sessions and one 'Virtual Career Fair: Spring Job Jam 2020' session. The 'Virtual Career Fair: Spring Job Jam 2020' session is highlighted with a red arrow pointing to its Register button.

Webinars	Date	Click here to see All Webinars
HOW TO PREPARE FOR A VIRTUAL CAREER FAIR Details   Material	MAR 9 10:00 AM Pacific 60 minutes	Register
HOW TO PREPARE FOR A VIRTUAL CAREER FAIR Details   Material	MAR 10 11:30 AM Pacific 60 minutes	Register
HOW TO PREPARE FOR A VIRTUAL CAREER FAIR Details   Material	MAR 11 10:00 AM Pacific 60 minutes	Register
HOW TO PREPARE FOR A VIRTUAL CAREER FAIR Details   Material	MAR 12 10:00 AM Pacific 60 minutes	Register
HOW TO PREPARE FOR A VIRTUAL CAREER FAIR Details   Material	MAR 13 10:00 AM Pacific 60 minutes	Register
Virtual Career Fair: Spring Job Jam 2020 Details   Material	MAR 19 9:00 AM Pacific 240 minutes	Register

- Once you submit your RSVP via CRN for the Virtual Career Fair, you will be sent an email from [noreply@LHH.com](mailto:noreply@LHH.com) with a link to create an **online profile** and **upload your resume** specifically for this event. **If you don't see the email in your inbox, please check your Spam or Junk folder.**
- The event link provided will be updated on a regular basis with the **current list of exhibitors** and **their recruitment focus**. Check the site often to receive exhibitor updates.
- We invite you to attend a live webinar for tips on optimizing your time and event preparation – *training sessions available via the Learning Center as noted above*. Alternatively, you may choose to review the recorded training modules included in the FAQ document.
- When the live portion of the Virtual Career Fair ends at 4:00pm Eastern on March 19<sup>th</sup> and the company reps have left, the site will automatically be entered into a 'passive' period through Friday, March 27<sup>th</sup> at 12pm Eastern. You can use this extra 'passive' time to revisit the booths, apply to positions and use the platform to send follow-up messages to the exhibitors.

Please feel free to reach out if you need help preparing for the event.

**\*\*REMINDER:** LHH's Digital Talent Exchange is another great tool to connect you to the hiring community. Log on to [CRN](#) and follow our [step-by-step guide](#) to get connected today!\*\*

## VCF (Virtual Career Fair) FAQs

- **Virtual Career Fair (VCF) - What? When? Where?**

The VCF is an exclusive opportunity for LHH candidates to learn about open jobs with national employers. These employers have an immediate need for talent and are looking to connect with LHH candidates. The LIVE portion of the event is from 12 pm to 4 pm Eastern on Thursday, March 19<sup>th</sup>. After the live period concludes and the reps leave, the booths will remain open through 12 pm Eastern on Friday, March 27<sup>th</sup>.

- **Benefits?**

The VCF is a unique opportunity for you to learn about dozens of national employers - from the comfort of your home. Take your time to learn about each company, its immediate staffing needs, culture, etc. When you are ready, you may apply for any positions for which you might be a fit. The VCF is only open to LHH candidates so it's a great way to get a jump on the competition. Additionally, we will provide your resume to all the exhibitors you visit at the event.

- **How do I register for the VCF?**

We ask that you RSVP via the Career Resource Network (CRN) and then complete your registration and upload your resume on the VCF site.

- **How do I upload my resume and share with recruiters?**

If you do not upload your resume when registering on the VCF platform, you will have to go back to the site before the event opens and login to edit your profile. Click on the gear icon at the top right of the VCF navigation menu. Select "Edit Registration Info." Click on the "Choose a File" button under the "Resume" section and upload your file(s). Every employer whose booth you visit will have access to the resume you upload and receive a copy from us after the event.

- **Why should I include my social media information in my profile?**

Our exhibitors want to see your LinkedIn page—we encourage you to include the URL when you create your profile for the event. LHH has received specific requests from exhibitors asking that we encourage you to share this information. Your LinkedIn profile will help you to be found and to be given more serious consideration by the VCF exhibitors.

- **How do I prepare for the VCF?**

Watch the [VCF Navigation](#) and [Best Practices](#) videos - they will tell you exactly what you need to know. You can access the current list of exhibitors and their recruitment focus via the event link you receive once you RSVP. Check the site often to receive exhibitor updates to research the exhibitors prior to the live event.

- **How do I connect with recruiters?**

If you have specific questions about a particular company or job opening(s) that you are unable to find answers to in the booth:

1. **[During the LIVE event]** You may contact the recruiting team by using the "Connect with Reps" button located in the upper left side of each booth. Each employer's recruiting team is available from 12p to 4p Eastern to connect with you via live text chat. *Make sure your questions are specific and reflect the employer's needs.*
2. **[During the PASSIVE event]** After the live period concludes and the reps leave, the booths will remain open through 12 pm Eastern on Friday, March 27<sup>th</sup> so you can submit follow-up questions to the exhibitors.

You can submit requests to chat with as many exhibitors as you like. Since you will be connecting with the exhibitors via **typed chat sessions**, you can have multiple conversations going at once. There will be **no video/webcam** needed to connect with the exhibitors. We also recommend that you ask to connect via social media and join their talent community to get your credentials into their talent pipeline and learn more about the company.

## VCF (Virtual Career Fair) FAQs

- **Should I visit all of the booths?**

We suggest that you take advantage of the opportunity to visit as many of the booths as possible. The VCF will continue to be open for a week following the live event between March 20<sup>th</sup> and March 27<sup>th</sup> in “passive” mode and we invite you to revisit the booths of your target companies and visit any booths you missed during the live event.

There may be employers with which you are unfamiliar and others to consider adding to your target list. Step into the booths and explore current opportunities - you may be surprised!

- **Are the featured jobs in the exhibitors’ booths all of the open positions at these companies?**

No, in many cases, you are viewing a handful of the most critical job requisitions that the exhibitors have selected to highlight. If you do not see a job listed in your area, we encourage you to visit the employer’s website via the “Jobs” section in their booth and use the link provided to access all the available jobs.

- **What if there are no jobs at my target company in my area of expertise?**

Don’t get frustrated if you are not a match for their immediate hiring needs. The virtual career fair offers you the ability to make connections that may yield opportunities in the future. You can always ask for a networking contact that sources for opportunities in your area of expertise. Employers may also have a talent community for you to join.

- **If I apply online, will a recruiter respond to me?**

*Some* employers will acknowledge every application submitted. Others will only respond to those candidates with whom they wish to have additional conversations. It depends on the recruiting practices of each organization and the volume of applications. The majority of employers require you to apply on their website as a first step.

- **What is an Employer Spotlight? How should I use it?**

The Employer Spotlights are 15 minute on-demand interviews of several of our exhibitors. These recordings are opportunities for you to hear about the companies and their hiring needs, cultures, work environments, etc. We recommend that you visit the Employer Spotlights area first as they will help you to be better prepared before you initiate contact with the employers.

- **What is the networking lounge? How should I use it?**

The Networking Lounge is a place where you can meet other jobseekers who are visiting the VCF. If you include your LinkedIn address in your profile, you will be able to see which visitors are a part of your LinkedIn network and identify company representatives you may want to invite to connect.

- **What is the purpose of the LHH booth?**

The LHH booth is a place where you can gather information from consultants and staff that can help you optimize your time in the VCF.

- **Who should I contact with questions not answered in the FAQ?**

Send general event questions to: [VirtualCareerFair@LHH.com](mailto:VirtualCareerFair@LHH.com)

### **Technical Support:**

Be sure to *perform a system check ASAP* to ensure you are able to access the virtual event using the “System Check” link at the bottom of the registration page on the virtual event site. There is also a “Technical Support” link to address any login or system compatibility questions. Chrome and Firefox are the preferred internet browsers to use when attending the virtual career fair.